

Appendix C: Proposed Terms of Reference of the Priorities Board

1. Membership: Town Clerk (JB), Chamberlain (CB) or Financial Services Director (CA-B), Director of the Built Environment (PAE), Director of Community and Children's Services (AA), Director of Open Space (SI), City Surveyor (PB).
2. Recommend to Resource Allocation Sub Committee (RASC) refinements to the broad approach agreed by Policy & Resources Committee, e.g. purpose and size of allocated CIL funds (pots).
3. Recommend to RASC the priorities for the unallocated CIL pots (neighbourhood and contingency purposes).
4. Consider project spending bids received for the unallocated CIL pots and make recommendations to RASC regarding allocation of funds to projects from that pot.
5. Consider annual monitoring reports from service committees concerning the allocated CIL pots (and prepare service-wide monitoring reports for RASC as appropriate).
6. Review CIL pot % allocations biennially; review headline CIL rate after 5 years.
7. Oversee the IT and spending database integration needed to facilitate informed decision-making.
8. Recommend to RASC Parking Reserve Fund and 'legacy' planning obligation fund spending consistent with their respective spending constraints and signed agreements in the wider context of known infrastructure spending priorities and commitments.
9. The above responsibilities would formally rest with RASC.